

**Academic Council Quality Enhancement Committee (ACQEC)**  
**Informal Summary Note of ACQEC Ordinary Meeting of 27 November 2023**



1. ACQEC approved the minutes of the Ordinary Meeting held on 02 October 2023.
2. ACQEC noted the provisions of the *Conflict of Interest Policy* ([https://hub.ucd.ie/usis/!W\\_HU\\_MENU.P\\_PUBLISH?p\\_tag=GD-DOCLAND&ID=85](https://hub.ucd.ie/usis/!W_HU_MENU.P_PUBLISH?p_tag=GD-DOCLAND&ID=85)).
3. ACQEC noted the postponement of the Thematic Report Analysis for Schools.
4. ACQEC noted NCAD's submission on their QIP.
5. ACQEC discussed the following Review Group reports considered by the RGR Sub-committee since its last meeting in October 2023:
  - a. UCD IT Services;
  - b. UCD Student Services and Facilities.
6. ACQEC noted that there were no QIPs for discussion since its last meeting in October 2023.
7. ACQEC noted the commencement of the following reviews:
  - a. Beijing-Dublin International College (BDIC);
  - b. Kaplan Review.
8. ACQEC discussed the *Guidance for Quality Review Postponement* document.
9. ACQEC provided an update on the International Education Mark (IEM).
10. ACQEC provided an update on the *ExPeRA Project*.
11. ACQEC discussed the *QQI Degree Classifications Project*.
12. ACQEC discussed the QQI Annual Quality Report (AQR).
13. ACQEC discussed the Draft Guidelines for Quality Review of Professional Units.
14. ACQEC noted the Guidelines for Collaborative Programmes.
15. ACQEC noted its Annual Work Plan.

16. AQEC noted the Review Group membership for the 2021/22 and 2022/23 review cycles.
17. ACQEC noted the following periodic quality review activity since its last meeting in October 2023:
  - a. Completed Review Group Report for for UCD Student Services & Facilities;
  - b. Completed site visits For UCD School of Information and Communication Studies, and UCD Global;
  - c. No QIP Progress Review Meetings have taken place.

NOTE: This is an informal summary of an ACQEC meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of ACQEC and which are the sole authoritative record of ACQEC business.